



- **Purpose**

Permission Slip.

- **Description**

In order to market specific events, timetabled activities or facilities within the Centre, we will take photos to be used for promotional purposes.

The Permission Slip is used to gain your consent or objection to be included within the photo.

- **If you do not give us your information**

If you do not supply us with your information we will be unable to contact you in regard to your decision, and cannot guarantee that you will not be included in any photos should you offer an objection.

- **Conditions for processing personal information**

Consent – we need to process this personal information to ensure should you have offered an objection your image is not used.

- **Your rights**

- Access to personal data
- Rectification of personal data
- Erasure of personal data
- Restrict processing of personal data

- **Who we share your information with**

Personal information given is not shared with anyone.

- **Data controller**

The data controller is Moray Leisure Ltd.



**moray leisure centre**  
**healthy living centre**

- **Data Protection Officer** Contact our Data Protection Officer:

Data Protection Officer  
Moray Leisure Centre  
Borough Briggs Road  
Elgin  
IV30 1AP  
01343 550033  
[dpo@mlc-elgin.co.uk](mailto:dpo@mlc-elgin.co.uk)

- **Supervisory authority**

If you are unhappy with the way we have processed your personal information you can contact the Information Commissioner:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113  
<https://ico.org.uk/global/contact-us/>